

Catalyst Board Meeting

December 4, 2017

Board Attendees: Pat O'Brien, Susan Moore, Candy Poehls, Anna Krueger

Guests: Gary Henschel, Laurie Schmidt

I. Meeting called to order at 5:05p.m. (Pat O'Brien)

II. Approval of minutes

Motion to approve minutes of November 6th, 2017 by Candy Poehls

Second by Susan Moore

Passed, 4-0

III. New Business

A. Monitoring Report

- a. Report provided by Anna Krueger and Gary Henschel--reviewed an update to the baseline data in enrollment, academic content/courses, personal growth, experiential learning, and calendar
- b. CAP services counselor is coming to Catalyst each week to provide additional services to students
- c. Student spotlights and upcoming events
- d. FVTC recruiter and various military recruiters set up visits for students
- e. Thanksgiving feast with students--great community building activity
- f. Incentives for attendance: K Cup coffee, cappuccino, and hot cocoas on Mondays and pancake breakfasts on Fridays, ornament making, taco bar, and cookie decorating for holidays (December 22nd) and Christmas cookie decorating
- g. Board members are welcome to join for holiday events

B. Distribution of materials

- a. Laurie shared information from the WIOA Youth Program and FVTC Promise

C. Governance Board meetings for the Year

- a. Meeting schedule for the remainder of the year
 - i. February 5, 2018
 - ii. April 2, 2018
 - iii. June 4, 2018

Adjournment at 5:35p.m.

Motion to adjourn by Pat O'Brien

Second by Anna Krueger

Passed, 4-0

Natalie Doemel, Clerk